



UNIVERSITY OF CALIFORNIA
SANTA CRUZ



Merrill College

Cultural Identities and Global Consciousness

STUDENT LIFE AND HOUSING GUIDE | **2011-12**

PRINCIPLES *of* COMMUNITY

The University of California, Santa Cruz is committed to promoting and protecting an environment that values and supports every person in an atmosphere of civility, honesty, cooperation, professionalism and fairness.

UC Santa Cruz expects that every campus member will practice these Principles of Community.

We strive to be...

DIVERSE We embrace diversity in all its forms and we strive for an inclusive community that fosters an open, enlightened and productive environment.

OPEN We believe free exchange of ideas requires mutual respect and consideration for our differences.

PURPOSEFUL We are a participatory community united by shared commitments to: service to society; preservation and advancement of knowledge; and innovative teaching and learning.

CARING We promote mutual respect, trust and support to foster bonds that strengthen the community.

JUST We are committed to due process, respect for individual dignity and equitable access to resources, recognition and rewards.

DISCIPLINED We seek to advance common goals through reasonable and realistic practices, procedures and expectations.

CELEBRATIVE We celebrate the heritage, achievements and diversity of the community and the uniqueness and contributions of our members.

We accept the responsibility to pursue these principles in an atmosphere of personal and intellectual freedom, security, respect, civility and mutual support.

Merrill College

Cultural Identities and Global Consciousness

Welcome to Merrill College!

We are excited that you will be joining us for the 2011-12 academic year. Merrill College is committed to connecting students to the academic resources and social activities of the larger university while having the support and security of our smaller scale community. Students from all geographical areas of California and beyond come to share their living experiences with each other in this beautiful setting.

Whether you are studying computer engineering, politics, or music, you will find your home at Merrill College. Our theme housing options give residents a chance to share their unique experiences and explore a global perspective, which represents the changing world we live in today. The wide variety of theme housing areas provides opportunities to explore new interests or lifelong passions within the context of a living/learning community. You can choose options ranging from traditional college coed floors, to the Arts & Music floor, the Outdoor Recreation floor, or the World Cultures floor.

Please take the time to read the information provided and contact us if you have questions. This brochure is designed to give you an idea of what your first year at Merrill College will entail. College staff members are here to answer questions and help you find your way. We are happy to answer your questions at orientation, in person while you tour Merrill College, over the phone, or by email. You may also want to check out the college web site at merrill.ucsc.edu.

Once again, welcome to Merrill.

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Our College Community

Merrill College is a stimulating and innovative college where our students, faculty, and staff represent numerous cultural groups and nationalities. Merrill's goal is to stimulate respect for all world cultures as well as the individual heritage of each Merrill student.

Merrill students develop a sense of community, social consciousness and social responsibility—both locally and globally. They come to appreciate how people from the most diverse cultural backgrounds can work together. The social atmosphere at Merrill College—nestled in a compact pocket of redwood trees—is friendly, focused, engaging and accepting.

We take steps to assure the continuity of this vision. Merrill will remain, within the larger campus, a community of people who promote the right of individual cultures to explore their own issues of global impact.

Pottery Co-op

The Merrill Pottery Co-op is a student-run ceramics cooperative founded in 1970. Located in the basement of Residence Hall Building A, the Pottery Co-op has views of the redwood forest. The Co-op features two studio facilities: one for throwing and handbuilding and another



for glazing. Just outside the studios are the firing kilns. Although membership is open to all UCSC students, priority is given to Merrill students. The Pottery Co-Op is open 24/7 during the academic year with the exception of some holidays.

Housing Options

Merrill Residence Halls

Merrill College has four residential buildings set amidst the towering redwoods. Most students live in coed halls or floors, in which members of all genders live in the same hall or floor, while bedrooms are single-gender spaces. Single-gender female floors are also available.

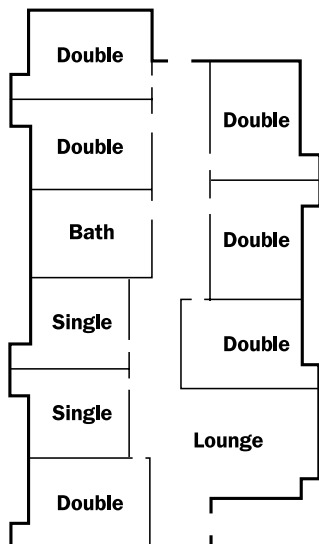
Residents of each hall or floor share a common bathroom and a comfortable lounge. The lounges serve as informal settings for socializing, watching videos, hall meetings, workshops and study breaks. Bathrooms consist of toilets, sinks and showers on each floor of the residence halls. All toilet stalls have locking doors, and all showers have a ceiling to floor curtain as well as a changing stall with a ceiling to floor curtain. On single-gender floors, bathrooms are reserved for that gender only.

Residence hall rooms contain a desk, chair, dresser and closet, trash can, and bed for each person. Wall-to-wall carpeting, drapes, mirrors, towel





SAMPLE RESIDENCE HALL ROOM TYPES
(not to scale)



racks and hooks are provided in each room. Every room is wired for cable TV, Internet access and local phone service.

Residence Hall Housing Options and Themes

Merrill housing options are based on academic interests, hobbies, individual backgrounds and lifestyle preferences. These living/learning options serve to complement a student's experience in residence. Regardless of your housing assignment, residents are encouraged to participate in events of interest across the college.

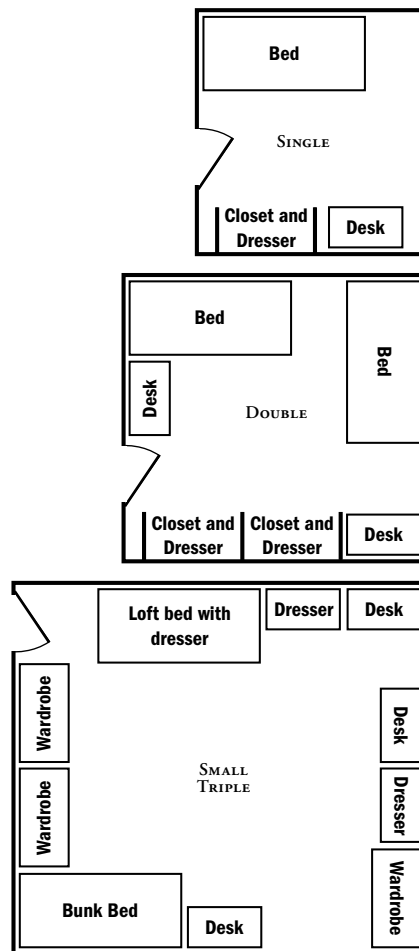
Single Gender Floor (Women's hall)

This housing option allows students with the same gender identity a comfortable living environment. All male identified floors can be determined by request.

Gender Neutral Room Option

This option is ideal for students whose gender identification and/or gender expression varies from the standard paradigm, as well as any student

SAMPLE RESIDENCE HALL ROOM TYPES
(not to scale)



sensitive to the concerns of transgender people. The gender neutral room option allows for same-gender or other-gender identities to live together regardless of biological sex. Students wishing to live in a gender neutral room who do not self-select a roommate on their housing application will be assigned a roommate based on answers provided on the Lifestyle Questionnaire and follow up interviews.

Substance-Free Floor

Although all university residences are smoke-free and incense-free environments, students

Virtual tours of residence hall and apartment rooms are online at housing.ucsc.edu/tours/merrill

wishing to live in an environment free of alcohol (regardless of age), fragrance, smoke, tobacco, and other substances are encouraged to consider this housing option. Residents in the substance-free area agree not to possess or use any substances.

Quiet Floor

This housing option provides an atmosphere for those who prefer quiet or need it to study. Residents living on this floor are expected to uphold a 24-hour, 7 days a week quiet policy.

Night Owl

Students who stay up until the late hours of the night can share this floor with those having a similar schedule. Residents who stay up late to study and need quiet should consider the Quiet Floor as an option.

Night Owl/Sustainability

This is a housing option offered to continuing students. Those who stay up until the late hours of the night can share this area with those having a similar schedule. This area also adheres to sustainability efforts that reduce waste at Merrill College. Students will be encouraged to learn about ways to lower their impact on the environment. Residents in this area are required to bring and use their own re-useable dishes at events. Residents who stay up late to study and need quiet should consider the Quiet Floor as an option.

21+ area (Guzman suites)

An area comprised of apartments and suites for students who are 21 and older. Students living in this area will be required to sign an additional 21+ agreement upon move in.

Gay/Lesbian/Bisexual/Transgender/Intersex floor (GLBTI)

The GLBTI floor provides a safe and open living environment for both queer students and allies. The

floor provides education and support for the GLBTI community through programming. Past events have included movie nights, campus dances, and participating in the UC wide GLBTI conference.

Gaming Floor

Those who like to enjoy their free time in a RPG (role-playing game), electronic or paper, should consider this floor. Residents will be able to share tips, communicate, and participate in RPG inspired programming. Residents of this floor are still expected to uphold policies pertaining to noise.

Great Outdoors

This area of housing at Merrill is geared for students with an interest in outdoor recreation. Residents will be encouraged to plan, participate, and share their interests in a wide variety of activities such as hiking, surfing, mountain biking, and rock climbing. Residents of this hall, in collaboration with the Resident Assistant, will plan field trips.

Arts

This theme is a good choice for residents who wish to meet other students with a passion for various forms of art. These may include theatre, crafts, filmmaking, music, painting, drawing, and any other form of artistic expression. This floor complements the Merrill Pottery Co-op, the only student-run pottery co-op on campus.





Language

The purpose of this floor is to provide students the opportunity to create an immersion environment to help them develop fluency in a specific language. The focus of this floor is on two specific languages, French and Spanish. Residents, in collaboration with the Resident Assistant, have the opportunity to dialogue and develop programming around the language and its culture. The success of this community depends on the ability and willingness of the students to interact in language groups. Living on this floor will also help develop or improve ones ability to speak either of the languages.

World Cultures

This floor's theme focus is multiculturalism, with the current residents choosing more specific areas of interest. Residents in this area may have an interest in Education Abroad, field study or a program dealing with global politics. Programming may include how to travel abroad, cultural food nights, field trips, guest speakers and movies.

Indigenous Peoples Hall

This themed living option is for American Indian students and their allies and has planned programs with the American Indian Resource Center, Native American faculty, and regional tribal leaders. Activities include a trip to the American Indian Film Festival, guest speakers, and the opportunity to dialogue about current global indigenous rights issues. This will be a substance-free living space.

Student Activism Floor

Students interested in being involved in various types of activism should consider this floor. This floor will give students, in collaboration with the Resident Assistant, the opportunity to plan events and activities pertaining to current or past social justice issues.

Foodie/Sustainability Hall

This area is offered to continuing students who have an interest in cooking and international dishes. Access to a kitchen allows students to have weekly dinners, cooking contests, and enjoy all of the culinary talents brought in by fellow residents. This area also adheres to sustainability efforts that reduce waste at Merrill College. Students will be encouraged to learn about ways that reduce waste and lower their impact on the environment. Residents of this area will be required to bring their own re-useable dishes to events. Residents will still be required to have a dining hall meal plan.

Apartment Living

Apartment buildings house students in single, double, and triple rooms. The apartments are available to upper-division students from both Crown and Merrill, and are not available for first-year students.

UC Santa Cruz Dining

Students find mealtime an opportunity to meet old and new friends, visit and relax, and, of course, eat! All students living in campus residence halls and apartments (except The Village) are required to have a meal plan. Carefully select the meal plan option that you think best suits your needs. If you wish to alter your meal plan during the year, changes for the following quarter may be made online during the specified filing period. All meal



plans include additional Flexi Dollars that can be used in a college coffee shop, dining hall or other campus dining outlets.

Dining halls are located throughout the campus. Your student ID card, which also functions as your meal card and bus pass, may be used at all of the dining halls, as well as several campus coffee shops on campus.

The dining halls offer a wide selection of freshly prepared entrées, a soup and salad bar, deli bar, fruits, beverages, and desserts. In addition to the regular meal program, several features contribute variety and fun to the dining hall atmosphere: special College Night entrées, chef creations, vegetarian and vegan entrées, and specialty bars. The offerings are always freshly prepared and well balanced. Menus and nutritional information can be viewed at dining.ucsc.edu.

If you are in the mood for just a light meal or snack, Flexi Dollars are gladly accepted at all of the coffee shops and retail restaurants on campus.

Food Service Advisers

The university Food Service Adviser (FSA) program offers a unique opportunity for students to be involved in the dining program. The FSA is a liaison between UC Santa Cruz Dining managers and college students/administrators. You will frequently see FSAs in the dining hall talking with students. Your FSA will also maintain

bulletin boards, post weekly menus and wellness information, and announce special FSA activities. Get to know your FSA and feel free to make contact by phone, e-mail, through the college office, or at the designated bulletin board location.

College Nights

College Nights have been a special tradition at UCSC since the founding of the campus in 1965.

The custom of special dinners at the college where students, faculty, and staff gather together to share a meal and a program of entertainment or enlightenment has been a core

part of college community since the beginning. Student involvement in College Night is always welcome!



Tacos Moreno Restaurant

Tacos Moreno, located at the heart of Merrill College, is a great place to get authentic Mexican food. If you're looking for a break from the dining hall, you will find a variety of options and reasonable prices at Tacos Moreno.





What To Bring

Listed below are some items that you will need to bring with you to make your life in the residential buildings more comfortable. Please remember the college has no storage space for your personal belongings. Bring only what can fit in your room.

- Alarm clock
- Bathrobe, bath/beach towels, shower shoes
- Bedding (blankets, pillows, pillow cases, extra long twin sheets)
- Compact fluorescent light bulb (preferred)
- Decorations
- Desk lamp/light bulbs (no halogen—consider energy efficient LED or compact fluorescent)
- Ear plugs, headphones
- Emergency kit (see housing.ucsc.edu/emergency-kit)
- Ethernet cable
- Landline phone
- Laundry items (basket, detergent, hangers, iron)
- Lock (for your bike and/or computer)
- Plate, cups, silverware
- Power strips (UL approved, with surge protector)
- Rain gear, umbrella
- Reusable water bottle
- Sleeping bag
- TV cable



What Not To Bring

- Alcohol or other drugs and paraphernalia
- Amplified instruments or drum sets
- BBQ grills, charcoal, lighter fluid, propane
- Candles, lanterns, hookahs, smoking devices or other fire hazardous items
- Extension cords (without an internal circuit breaker)
- Firearms, knives or other weapons
- Fireworks
- Halogen lamps
- Paintball guns, airguns, BB guns
- Pets (except fish, in up to 10-gallon tank)
- Portable heater
- Second-hand furniture
- Skateboards, roller skates, in-line skates

Frequently Asked Questions

When will I receive my housing assignment?

Your housing assignment, including roommate information, will be sent to your UCSC email account by mid-August.

Will I have to move out between quarters?

You may not stay in your room during the winter break period. You may stay in your room during the Thanksgiving and spring break periods as they are covered by the housing contract. Please note that dining service is not available for either break period. Please see the *Terms and Conditions* for more information about quarter breaks at housing.ucsc.edu/terms.

How do I establish telephone, Internet and cable services?

UC Santa Cruz ITS Telecommunications is a modern communications network that provides voice and data services for students living on campus.

Telephone Service

The ability to make local and toll-free calls is provided in all on-campus residential rooms as part of your room rate. One telephone line and one voicemail box will be assigned to each double or single room. Rooms with three or more people will have two lines and two voicemail boxes. Setting up voicemail is important since this is how students are notified in case of a campus-wide emergency. You are expected to activate the voicemail account associated with your phone after you move in. How-to Instructions will be provided in the materials you receive on move-in day. You will need a calling card to make long distance calls from your room. Calling cards are available at many retail locations, including the Bay Tree Bookstore on campus. Telephone numbers will be pre-assigned to the room, not to an individual student, for the duration of the academic year. If you move to another room, you will use the number assigned to your new room.

Bring your own touchtone telephone. Students in a double room need only one telephone to share, while students in a triple room will need a total of two telephones. When you get your room assignment, you and your roommate(s) may want to talk about who will bring the phone. For more information, visit ITS Telecommunications online at its.ucsc.edu/services/telephone or call (831) 459-3111

Internet Access and Computing Support

ResNet, which stands for RESidential NETwork, provides a direct connection to the campus network and the Internet using the ethernet port in your room. There are ports in all bedrooms. Most



computers come ethernet-ready and no special fees or charges apply. For information about computer standards, specifications, or other questions, see the ResNet web site at resnet.ucsc.edu. You can also e-mail questions to resnet@ucsc.edu or call the ResNet Help Desk at (831) 459-4638.

CruzNet is the wireless technology at UC Santa Cruz and allows you to connect to the Internet from 400 wireless access points across campus. This service may or may not be available inside your bedroom, but is generally available in all study lounges, cafes, and libraries.

Cell Phone Service

The UC Santa Cruz campus is located on a large hill overlooking Santa Cruz and the Monterey Bay, and the campus has many tall redwood trees and buildings that are situated within the trees. Service at UC Santa Cruz may be sporadic. Please consult with cell phone service providers before purchasing a cell phone to bring to campus. It is your responsibility to update your student portal (my.ucsc.edu), if your cell phone will be your primary contact phone.

Cable Network and Radio Station

All college residences are connected to basic cable via telecommunications jacks in the rooms. Residents can connect to on-campus student programming or dozens of local and national broadcast channels. Established in 1973, KZSC Santa Cruz 88.1 FM is a listener-supported,



commercial-free, educational radio station located at the University of California, Santa Cruz. KZSC broadcasts 10,000 watts to the Monterey Bay Area 365 days a year. Tune in and you'll find everything under the sun: public affairs, comedy, news, surf, jazz, rock, punk, reggae and funk.

How do I get my mail and what will my new address be?

You will be able to receive mail and packages at your college. The College Office is responsible for assigning a mailbox to each student. Issues with your mailbox should be directed to the College Office. When you arrive on campus, you will receive your college mailbox number. Your address will be:

Your Name
UC Santa Cruz
Merrill College
200 McLaughlin Drive
Santa Cruz, CA 95064

The college does not have space to store packages, so plan to have your packages arrive after you do.

Are laundry facilities available?

Yes, facilities in the college are equipped with card-operated washers and dryers. Machines for loading money on to your card are located throughout the college.

Can I decorate my room?

If you wish to hang items on the wall to decorate your room, you can do so. Please use push pins or picture hangers. Using nails or screws is not permitted. Items may not be affixed to the ceiling. Students will be billed for any accidental or intentional property damage done to college or university property.

Can I cook in my room?

For fire safety reasons, hot plates, electric or gas grills, toaster ovens or other cooking appliances are not allowed. Microwaves are permitted in the residence hall bedrooms.

Can I have guests?

The housing contract allows a student to have a visitor stay in her/his room, with restrictions. Please talk to your roommate(s) about guests. Students may have a guest(s) for up to three (3) consecutive days and up to fifteen (15) days during one academic year. Residents are responsible for the actions of their guests at all times. See the *Terms and Conditions* of residence for specific policy details.

Should I bring my bike? Where can I store it?

Yes, if you like to ride on hills. Be sure to bring a high quality bike lock so that you can secure it at the bike racks located on campus. The college assumes no responsibility for damage, theft or loss. When you arrive to campus you should contact UCSC police to register your bike.

Can I bring my skateboard or in-line skates?

The use of skateboards, rollerskates or in-line skates anywhere on campus is prohibited. This policy is enforced by the UC Santa Cruz Police Department and citations are issued.

Can I bring my car to campus?

Parking regulations are strictly enforced, and all eligible students who bring a car to campus must purchase a permit in advance. First-year students and sophomores who live in university housing (including The Village and University Town Center) are not eligible for a parking permit. Eligible students must apply for a parking permit through the Transportation and Parking Services (TAPS) web site at taps.ucsc.edu. Contact the TAPS Sales Office at (831) 459-4543, if you have questions about parking.



How do I get around campus without a car?

Even without a car, movement around our spacious campus is made easier by the network of foot and bicycle paths, and an extensive campus shuttle system. Both day and night shuttles provide wheelchair-accessible services and are free of charge. TAPS also operates a Disability Van Service, which provides transportation to those with mobility impairments. Additionally, the Santa Cruz Metropolitan Transit District (Metro) provides regular and convenient bus transportation to campus and to outlying areas around the Santa Cruz community. This service is funded by a mandatory student fee. You may ride any Metro bus without additional charge by showing your current UCSC identification card to the driver.

UC Santa Cruz is also among a growing list of college communities that support a new alternative to car ownership: Zipcar. Zipcar is a membership-based program that allows you to use a car when needed, while avoiding the costs and headaches of car ownership. Zipcar provides self-service access to safe, convenient, reliable cars located on campus and in the community. Students 18 years of age and older are eligible to apply. For more information, visit zipcar.com/ucsc.

I'm flying in – how do I get from the airport to Santa Cruz?

UC Santa Cruz is located approximately 40 miles south of San Jose International Airport and about

70 miles south of San Francisco International and Oakland International Airports. All services listed below connect with university buses. A number of companies provide transportation from the airport. This listing is a starting point and is neither an endorsement of these businesses nor a complete listing of services in the area:

ABACUS TRANSPORTATION

PHONE: (831) 469-3333 OR (877) 291-3300

ABC TRANSPORTATION

PHONE: (800) 734-4313

EXPRESSO LIMOUSINE

PHONE: (831) 429-5466

GREYHOUND

PHONE: (800) 229-9424

HIGHWAY 17 EXPRESS

WEB: taps.ucsc.edu/airports.html

Are there banks on campus? What banking services are available in Santa Cruz?

Most major California banks have branches in Santa Cruz. Check with your local office for branch information. Bay Federal Credit Union (831) 479-6000, Bank of America (831) 457-3560 and Wells Fargo (831) 469-3525 have on-campus automatic teller machines at the Quarry Plaza. The University Cashier's Office will cash checks up to \$25.00 with a valid student ID for a 25¢ service charge.

What's the weather like?

Santa Cruz weather is variable, but mild overall. In the fall, the weather usually remains quite warm and comfortable through November, at which point we begin to experience the lower temperatures and rain that winter brings to Santa Cruz. This weather generally lasts through March, when it begins warming up again for springtime.



What recreation facilities are available?

A valid UC Santa Cruz student ID grants you access to a variety of athletic facilities at the East Field House, including an Olympic-sized pool, tennis and basketball courts, and the state-of-the-art Wellness Center, fully equipped with a variety of aerobic, cardiovascular, and weightlifting equipment.

How can I be part of campus sustainability?

UCSC is dedicated to sustainability. We actively support recycling and waste reduction, and there is strong participation by students, faculty, and staff across campus. You can be part of the solution by bringing your own reusable plate, bowl, cup, and flatware when you move in. These can be used when you attend programs offered by your college.

If you are interested in finding out more about how you can get involved in UCSC's sustainability efforts, you can check out sustainability.ucsc.edu.

Can I get a tour, or learn more about the college?

Campus tours are offered all year long through the Admissions Office. Visit admissions.ucsc.edu/campustours to schedule a tour. College tours are available by appointment only. You can request a Merrill College tour by calling (831) 459-2144. Individual rooms and apartments may not be available for viewing.

What is the college system?

All undergraduate students, whether they live on campus or not, are affiliated with one of 10 residential colleges at UC Santa Cruz. Each college provides academic support, organizes student activities, and sponsors events that enhance the intellectual and social life of the campus in addition to housing students in small-scale residential communities. Every college community includes students with diverse backgrounds and academic goals. Your college affiliation is independent of your choice of major.

How safe is the campus?

While the university community and the town of Santa Cruz are considered friendly and relatively safe communities, neither is immune to the realities of the world. You will need to take precautions to secure your personal property. You must also consider your personal security and be aware of vulnerable situations. Keep your roommate and neighbors informed of your whereabouts and when you will be returning home. When possible, travel with a friend and refer to campus maps for the lighted paths. Report any suspicious activity immediately to your college staff or the police. Your careful attention to security is in everyone's best interest.

Policies and Rules

The university and the colleges adhere to all federal, state and local laws. It is our goal to provide a safe, secure and educational community for our residents. In that spirit, this list is compiled to highlight some of the college's policies, procedures and regulations. All of these are in conjunction with the university policies stipulated in the UC Santa Cruz *Student Policies and Regulations Handbook*, *Terms and Conditions* of residence and the College Handbook. This is by no means a complete list.

It is your responsibility to know the rules of both the college and the university. For more





information about specific rules and policies, refer to the *Student Policies and Regulations Handbook* online at www2.ucsc.edu/judicial.

Aerial Objects

Safety concerns prohibit throwing anything from or at the buildings, windows, or balconies. Additionally, quads, patio areas, and public walkways are not to be used for play involving the throwing or kicking of any object. Residents are responsible for damages or clean-up charges that result from such action and are subject to possible college/university judicial sanctions.

Alcohol

Federal and state laws, as well as university policy, prohibit alcoholic beverages from being sold, furnished, possessed by, or given to any person under the age of 21. In addition, no possession or transportation of open containers or consumption of alcoholic beverages will be allowed in public areas by any person, regardless of age or college affiliation. Kegs or other “common source” containers holding alcoholic beverages are not allowed on campus and may result in termination of your housing contract.

Animals and Pets

No pets (except fish in a 10-gallon or smaller aquarium) are allowed in the residential community.

Balconies and Building Exteriors

Objects are not allowed to be displayed, draped, or placed outside of residential buildings and apartments. Additionally, items may not be placed on balconies or affixed to railings. Items may be removed and residents may be held responsible for this policy violation.

Bicycles

To comply with fire regulations and for general purposes of safety, bicycles may not be parked in walkways, hallways, stairways, or entryways. Illegally parked bicycles may be removed by college staff. It is a requirement to equip your bicycle with the appropriate lights and reflectors. We strongly recommend all bikes be secured with a lock.

Candles, Incense, or Sage

No smoking materials, including the items listed above, can be burned in any residential room or apartment.

Drugs and Drug Paraphernalia

The university and the college must adhere to all federal and state laws as they pertain to illegal substances. Delivering, furnishing, transferring, manufacturing, using, and possessing illicit drugs or drug paraphernalia is strictly prohibited at the university. Additionally, the university does not recognize the privileges associated with a medical marijuana card. Drug paraphernalia is defined as all equipment, material, and products intended for use or designed for use in growing, processing, harvesting, storing, concealing, injecting, ingesting, inhaling, or otherwise introducing a controlled substance into the human body. Violation of these laws and policies will result in judicial action at the college level and may result in police and local, state, and/or federal intervention.



Fire Safety

Any person who willfully tampers, covers, restricts, or breaks any public or private fire alarm apparatus or any fire fighting equipment or gives, transmits, or sounds any false alarm of fire is guilty of a misdemeanor. Any such violation could result in disciplinary action and a maximum fine of \$500 and six months in jail. Extinguishers and alarms are for your use, should the need arise. The cost of refilling a misused extinguisher, as well as any damages resulting from the extinguisher being discharged, will be charged to the person or persons responsible.

Furniture

Furniture may not be removed from any residence room/apartment or common area. Students found in possession of college/university furniture, other than what was assigned to their room/apartment, may be charged for its replacement. Residents found to have dismantled furniture without college permission will be charged for all costs related to reassembling the furniture and replacement costs. Room, apartment, and lounge furniture may not be taken outside and/or onto patios, decks, or balconies.

Halogen Lamps

Because of the high risk of fire, all halogen lamps are prohibited in residential facilities.

Harassment Policy

Physical and verbal harassment will not be tolerated by students, staff, or faculty and is prohibited on the UC Santa Cruz campus. If any form of harassment occurs, notify a staff member immediately. It is the policy of the college and the university that the working and learning environment shall be free of harassment, including any form of sexual harassment. The college and the university will take action to eliminate harassment. For further information on sexual harassment please refer to the Student Policies and

Regulations at www2.ucsc.edu/judicial or contact the campus Title IX Officer at (831) 459-2462.

Inappropriate Behavior

Any students who are a danger to themselves or other community members, or who refuse intervention for a situation harmful to themselves or others, may be asked to leave and/or be restricted from the college residential area.

Musical Instruments

Instruments are allowed in the residential facilities however amplification and drum sets are not permitted in the residential facilities. Instrument use must conform to established noise policies.

Noise Policy

Due to the nature of our living spaces, it is very easy to disturb classes and/or your neighbors with music or other noise. To preserve academic and community standards, noise levels must be held to a minimum at all times and students will be expected to adhere to the college's quiet hours. It is the responsibility of each resident to make sure his/her activities are not disturbing to others.

Pests

Pests such as bedbugs are a resurging, worldwide problem and have been found in five-star hotels, college residences, hospitals, and virtually all other types of housing throughout the United States. Students are expected to play their part in ensuring





that such pests are not introduced into our community.

All items brought into the residences should be free of pests—including clothing, bedding, suitcases, backpacks, packing materials,

furniture (avoid bringing any second-hand furniture), and other belongings. Students should take precautions when traveling away from campus to avoid acquiring pests so as not to introduce an infestation in university housing. While in residence you are expected to maintain a clean and sanitary residence, free of clutter, and to inspect the residence periodically. If you discover or suspect a pest problem seek assistance by placing a work order (fixit.ucsc.edu). Please do not attempt to treat a problem yourself. Our staff is trained to handle these situations and can arrange for the room or apartment to be inspected and, if necessary, cleaned by extermination experts.

Smoking Policy

In accordance with University policy for a smoke-free environment, all university housing facilities and residences are smoke-free. Smoking is prohibited in all university housing facilities, including student rooms and apartments, community rooms, restrooms, lounges, common areas, cafes, and dining halls. Additionally, smoking is prohibited in all indoor public spaces at UC Santa Cruz—both academic and residential. The no smoking policy also includes exterior stairways, decks, patios and balconies. Smoking outside is permitted only in designated areas, at least 25 feet away from all buildings and air intakes, and not in any wooded or bush areas.

Student Life and Housing Staff

College Administrative Officer (CAO)

The College Administrative Officer is the chief administrative officer responsible for the overall planning, development and coordination of the business and operational functions of the college and student life program including supervision of the staff, fiscal management, policy development, and facilities management. The CAO works in collaboration with the college Provost to further the mission of the college.

Associate College Administrative Officer (ACAO)

The ACAO is responsible for the Student Life Program. This includes oversight of residential living and non-academic student conduct aspects of the college. The ACAO supervises the Housing Coordinator and CREs.

Housing Coordinator

The Housing Coordinator is responsible for roommate assignments, contract changes, and the management of the Housing Office. The Housing Coordinator will help you with needs or questions related to your housing or student life at Merrill College.

Coordinator for Residential Education (CRE)

CREs are full-time professional staff members who reside at the college and coordinate all aspects of the residential life for their respective residential areas. They are responsible for the selection, training, and supervision of the Resident Assistants, advise student groups and programs, assist with various aspects of the Housing Office, and act as judicial officers. Additionally, they are resources for students when questions or concerns arise.



College Programs Office

The Programs Office works to plan orientation, graduation, as well as many events and programs. The College Programs Office sponsors a wide range of fun events at the college each year to ensure an enjoyable and social living community. The Programs Office supervises the Student Programs Assistants and the college tech-crew. In addition, the office advises the Merrill College Senate.

Resident Assistant (RA)

RAs are undergraduate students who have been selected and trained to serve as community leaders. RAs work to develop and maintain a safe, positive, and productive living environment. The RAs address community issues, plan educational and social activities, provide resources and support to residents, and ensure that community standards are upheld.

Maintenance and Custodial Staff

The Maintenance staff is available for repairs in your room and throughout the residential buildings. Requests for service are made via the “fixit” web site at fixit.ucsc.edu. Custodians are people you will come to know, respect, and appreciate. All residential buildings are staffed with custodians who work cooperatively with students to make each residential building a clean and safe place to live. They do general cleaning of public areas, bathrooms, lounges, and hallways, as well as other specific tasks to maintain good housekeeping throughout the buildings. Individual room cleaning is the responsibility of each resident.

Community Safety Program

Community Safety Officers (CSOs) patrol university residential communities, both on and off campus, every night and perform a wide range of duties including emergency and disaster response, policy enforcement, and other duties in order to help build a safer, more secure community.



Contact Information

Merrill College Office

(for general college information, including academic advising)

PHONE: (831) 459-2144

WEB: merrill.ucsc.edu

Merrill College Student Life and Housing Office

(keys, room assignments, roommates)

PHONE: (831) 459-5233

FAX: (831) 459-5812

E-MAIL: merrillhousing@ucsc.edu

WEB: merrill.ucsc.edu

ResNet

(for Internet access information)

PHONE: (831) 459-4638

E-MAIL: resnet@ucsc.edu

WEB: resnet.ucsc.edu

ITS Telecommunications

(for telephone service information)

PHONE: (831) 459-3111

WEB: its.ucsc.edu/services/telephone

Web Resources for Parents

UC SANTA CRUZ PARENTS GUIDE

WEB: parents.ucsc.edu

UC SANTA CRUZ POLICY ON PRIVACY OF STUDENT RECORDS

WEB: reg.ucsc.edu/guidelines_qr.htm

UC SANTA CRUZ ACADEMIC CALENDAR

WEB: reg.ucsc.edu/calendar

OFFICE OF THE REGISTRAR

WEB: reg.ucsc.edu

CODE OF STUDENT CONDUCT

WEB: www2.ucsc.edu/judicial/

UNIVERSITY NEWS

WEB: news.ucsc.edu

WEB: review.ucsc.edu

Phone numbers and addresses are subject to change.



Your Housing Contract and Related Business

Before you log in to complete your online application, please read and understand the *Terms and Conditions* of residence. The *Terms and Conditions* can be found at housing.ucsc.edu/terms.

All students living in university housing are required to acknowledge and agree to these *Terms and Conditions* when they submit their online Housing Application/Contract.

To apply for housing, log in to the housing application at studenthousing.ucsc.edu

- Rank your preferred housing and meal plan options
- Complete your Lifestyle Questionnaire
- Review and submit your application/contract

Please note that when you apply for housing and your housing space is confirmed, you are entering into a legally binding contract between you and the university for the entire academic year.

As part of your online Housing Application/Contract process, you will be asked to complete a Lifestyle Questionnaire. We use the information you provide us as a guide to place you in a housing space and assign one or more roommate(s) who are the most compatible with your stated preferences, wherever possible.

It is our goal to place all students in the best possible living situation. However, pursuant to the *Terms and Conditions* of residence, we make assignments based on space availability.

The **Campus Housing Office** is responsible for your application/contract records and room-and-board billing. Contact them if you have questions about your housing contract, meal plans, payment plans or billing.

Campus Housing Office

104 Hahn Student Services Building
University of California, Santa Cruz
Santa Cruz, CA 95064

Phone: **(831) 459-2394**

Fax: **(831) 459-3665**

E-mail: housing@ucsc.edu

Web: housing.ucsc.edu

Online Application:

studenthousing.ucsc.edu

Disability-Related Housing Accommodation Needs:

Contact the Disability Resource Center (DRC) for a request form. E-mail drc@ucsc.edu or fax **(831) 459-5064**. Medical documentation must be submitted with your request. For University of California documentation requirements, visit the DRC web site at drc.ucsc.edu. Questions: **(831) 459-2089**.

Merrill College

